

**Committee:** Accounts, Audit and Risk Committee  
**Date:** Wednesday 25 July 2018  
**Time:** 7.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Mike Kerford-Byrnes (Chairman)</b>	<b>Councillor Sean Gaul (Vice-Chairman)</b>
<b>Councillor Hannah Banfield</b>	<b>Councillor Hugo Brown</b>
<b>Councillor Ian Corkin</b>	<b>Councillor Nicholas Mawer</b>
<b>Councillor Tom Wallis</b>	<b>Councillor Sean Woodcock</b>

## **AGENDA**

### **Risk Management Training: 6.30pm - 7.30pm**

Prior to the meeting of the Accounts, Audit and Risk Committee (AARC), a Risk Management Training session will be held for AARC members. The session will provide you with practical knowledge about how the risk management process at the Council works and how you can play an active role in managing the risks facing the council.

The training session will take place from 6.30pm – 7.30pm.

#### **1. Apologies for Absence and Notification of Substitute Members**

#### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

#### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

#### 4. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

#### 5. **Minutes** (Pages 1 - 4)

To confirm as a correct record the Minutes of the meeting of the Committee held on 30 May 2018.

#### 6. **Chairman's Announcements**

To receive communications from the Chairman.

#### 7. **Internal Audit Update 2018/19** (Pages 5 - 12)

Report of the Executive Director, Finance & Governance

##### **Purpose of report**

To receive CW Audit Services update report for 2018/19.

##### **Recommendations**

- 1.1 The meeting is recommended to note the contents of the 2018/19 internal audit update report from CW Audit Services.

#### 8. **Statement of Accounts 2017/18** (Pages 13 - 16)

Report of the Executive Director, Finance & Governance

##### **Purpose of report**

The purpose of this report is to provide a progress update on the Statement of Accounts 2017/18 and external audit of the Accounts.

##### **Recommendations**

- 1.1 The Accounts Audit and Risk Committee are recommended to note progress on the completion of the 2017/18 Accounts and on the external audit of the Statement of Accounts.

#### 9. **Monthly Performance, Risk and Finance Monitoring Report - May 2018** (Pages 17 - 70)

Report of Assistant Director: Performance and Transformation and Assistant Director: Finance and Governance

### **Purpose of report**

This report summarises the Council's Performance, Risk and Finance monitoring position as at the end of each month.

### **Recommendations**

The meeting is recommended:

- 1.1 To note the monthly Performance, Risk and Finance Monitoring Report.
- 1.2 To review the Leadership Risk Register and identify any issues for further consideration.

## **10. 2017/18 Treasury Management Annual Report (Pages 71 - 82)**

Report of the Executive Director of Finance and Governance (Interim)

### **Purpose of report**

This report presents information on treasury management performance and compliance with treasury management policy during 2017/18 as required by the Treasury Management Code of Practice.

### **Recommendations**

- 1.1 To note the contents of this report in line with the Treasury Management Strategy.

## **11. 2018/19 Work Programme (Pages 83 - 86)**

Report of the Executive Director – Finance and Governance

### **Purpose of report**

This report sets out the draft work programme for 2018/19.

### **Recommendations**

- 1.1 To review the work programme contained within this report.
- 1.2 Approve the work programme for 2018/19.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 227956 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

### **Queries Regarding this Agenda**

Please contact Aaron Hetherington, Democratic and Elections  
[aaron.hetherington@cherwellandsouthnorthants.gov.uk](mailto:aaron.hetherington@cherwellandsouthnorthants.gov.uk), 01295 227956

**Yvonne Rees**  
**Chief Executive**

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